

**“MAYDAY, MAYDAY!”
TAKING THE DISTRESS OUT OF
FEDERAL LAW
SEALA’S 2015 ANNUAL
SEMINAR**

FRIDAY, MAY 1, 2015

SAVANNAH, GEORGIA



**SPONSORED BY
THE SOUTHEASTERN ASSOCIATION
OF LEGAL ASSISTANTS**

*State Bar of Georgia’s Coastal Office
18 E. Bay Street
Savannah, Georgia 31401*

REGISTRATION INFORMATION

*Complete and mail the registration
form with your payment.*

Early Registration:

- **Cost:** \$110 SEALA members
\$120 other NALA members
\$ 130 Non-Affiliate member
\$ 50 Students

Registration Confirmation:

- Registrations received prior to April 24, 2015 will be confirmed via e-mail or fax.

Onsite Registration:

- **Time:** 8:00 a.m.
- **Cost:** \$130 SEALA members
\$140 other NALA members
\$150 Non- Affiliate members
(as space allows)

REGISTRATION FEE INCLUDES LUNCH

Location: State Bar of Georgia’s Coastal Office
18 E. Bay Street
Savannah, Georgia 31401

Cancellations:

- **Deadline: 5:00 p.m. April 24, 2015**
- Cancellations received after the deadline will not be eligible for a refund.
- “No shows” will not be refunded fees.
- Cancellations accepted via email, dgilliland@olivermaner.com
Attn: Donna W. Gilliland, ACP.
- A \$ 25.00 administrative fee will be charged for all refunds.
- Registration fees are transferable to other individuals.

If you need special accommodations, please contact us as soon as possible.

Direct questions, comments, and hotel and travel inquiries to:

Donna W. Gilliland, ACP
SEALA Seminar Committee
(912) 238-2180
dgilliland@olivermaner.com

SEMINAR AGENDA

- 8:00 – 8:40** Registration
- 8:45 – 9:00** Opening Remarks
- 9:00 – 10:00** Danny L. Drake., Monique Maines and Alice Ball
Topic: How the DOJ uses Paralegals
- 10:00 – 11:00** , Megan U. Manley, Esq.
Topic: Civil Litigation in the Federal Courts
- 11:00 – 12:00** Terry Peters, Esq.
Topic: Corp of Engineers Real Estate
- 12:00 – 1:00** Lunch/door prizes, etc.
- 1:00 – 2:00** Wade W. Herring, II, Esq.
Topic: EEOC Process
- 2:00 – 3:00** Judge Lamar W. Davis, Jr., Esq.
Topic: Bankruptcy Law for Dummies
- 3:00 – 4:00** Alex Zipperer, Esq.
Topic: The Nightmare of Mandatory Sentences
- 4:00 – 4:30** Closing Remarks

The Southeastern Association of Legal Assistants reserves the right to modify the agenda and the facility when circumstances are beyond its control.

This seminar meets the requirements of the Certifying Board of Legal Assistants and National Association of Legal Assistants, Inc. for a maximum of 6.0 hours of continuing legal assistant education credit required for maintaining the Certified Paralegal requirements through NALA.

SEMINAR SPEAKERS BIOS

Danny L. Drake.- known to most folks as Dan, was born into a law enforcement family in Shreveport, Louisiana. Half of his family was police or agents with a couple of deputies. The other have kept the first half busy. He finished high school in Smyrna, Georgia where his father was Chief of Police. After high school Dan ran away and joined the Navy for four years. He did manage to receive the American Spirit of Honor Medal at graduation from Boot Camp and see all of the Mediterranean Sea and first coast USA Ports of Call. He returned to Atlanta and finally joined the Smyrna P D working his way up to Detective. While with SPD he attended college at Kennesaw State and Georgia State receiving a BS Degree in Criminal Justice from the School of Urban Life. After graduation Dan accepted an appointment with the Georgia Bureau of Investigation (GBI) as a Special Agent. He investigated and worked undercover in the Drug Smuggling and Public Corruption Divisions. He transferred to the Regional Drug Enforcement Office in Savannah and finished as a DARE Instructor. In his current position as the Law Enforcement Coordinator with the United States Attorney's Office, Southern District of Georgia (USAO/SDGA), Dan is the POC for the various law enforcement/community programs coming out of the DOJ. He also serves on several community and law enforcement advisory boards. He coordinates training for the federal, state and local law enforcement for the USAO/SDGA. His primary duty is to encourage federal, state and local law enforcement to work together.

Monique Maines, a Savannah, Georgia native and 2002 graduate of the University of Georgia, is the records management coordinator in the criminal division for the USAO SD GA. Mrs. Maines was a civil paralegal for five years in the private sector specializing in legal and medical malpractice. In 2009, she joined the Department of Justice as a legal assistant in the criminal division. During her time with the USAO SC GA, Mrs. Maines has been involved in the prosecution of large OCDTF Operations, white collar crime including First National Bank, WIC fraud including "Babies First" and "Small World" and public corruption including the recent trial and conviction of former Savannah Chatham County Police Chief Willie Clinton Lovett.

Alice Ball, a Savannah, Georgia native. She attended Armstrong State University from 2007 through 2012 where she received a Bachelor's degree in Law and Society. Ms. Ball then continued her education, received a Master's of Science in Leadership from South University in 2013, and is currently working on going to law school. In 2009, she began working at the U.S. Attorney's Office as a student clerk. She worked in the administrative division for approximately 10 months before moving into the criminal division. In October of 2013, Ms. Ball transitioned from a DOJ employee to a contract legal assistant. She enjoys spending time outside of work relaxing with a good book of almost any genre or with friends and sorority sisters. Currently, she holds the position of New Member Advisor to the Epsilon Gamma chapter of Alpha Sigma Tau, is a current member of the National Nominations committee and has been an active member of this organization since 2009.

Megan U. Manley, Esq. is an attorney with Ellis, Painter, Ratterree & Adams LLP in Savannah, Georgia. Her practice focuses on civil litigation, with an emphasis on premises liability, automobile accidents, litigation involving counties and municipalities, and lender liability lawsuits. Prior to joining Ellis, Painter, Ratterree & Adams, she served as a law clerk to the Honorable G.R. Smith, Magistrate Judge for the Southern District of Georgia, and the Honorable B. Avant Edenfield, Senior District Judge for the Southern District of Georgia. Megan graduated *magna cum laude* from The University of Georgia in 2005 and *magna cum laude* from The University of Georgia School of Law in 2008. Megan is a co-author of the "Handbook on Georgia Practice" and a member of the editorial board of the Georgia Defense Lawyer newsletter. Megan's husband, John, is also an attorney in Savannah, and they have an 18-month-old daughter.

Terry Peters, Esq. became the District Counsel for the Savannah District, U.S. Army Corps of Engineers, Savannah, Ga., on January 1, 2012. As the District Counsel, Peters serves as the primary legal advisor to the Savannah District Commander and to the senior civilian staff. The Savannah District oversees a \$2.5 billion military construction program at 11 Army and Air Force installations in Georgia and North Carolina; water resource activities in eastern Georgia and portions of South Carolina; and wetland protection in Georgia. The Savannah District also performs work in military design and master planning; hazardous, toxic and radioactive waste clean-up at Formerly Used Defense sites; real estate activities for the Department of Defense; emergency management operations for state and federal agencies; and supports Overseas Contingency Operations. Peters holds a Juris Doctorate from the University of Georgia, Athens, Ga., and a Bachelor of Arts in Political Science from West Georgia College, Carrollton, Ga. Peters came to the Savannah District in 2001 as an Assistant District Counsel in the Office of Counsel, with primary responsibility as the District's Labor Counselor. In 2005, he was appointed Labor Counselor for the South Atlantic Division, USACE. In 2006, he was appointed Acting Deputy Commander for the Savannah District due to the deployment of the military Deputy Commander to Iraq in support of Overseas Contingency Operations. In 2008, Peters became the Chief of Staff for the Savannah District after serving a four-month assignment as Acting Chief of Staff from August 2007 to January 2008. Prior to joining USACE, Peters was the Environment Law Specialist and Labor Counselor for Headquarters, 3rd Infantry Division and Fort Stewart, Fort Stewart, Ga., from 1991-2001. He served as a Judge Advocate and as an Attorney-Advisor for Headquarters, U.S. Army Military Police and Chemical Centers, Fort McClellan, Ala., from 1986-1991, and as light infantryman in the 7th Inf. Div. (Light), Fort Ord, Calif., from 1985-1986. Prior to the beginning of his service, Peters was in private practice in Thomaston, Ga., from 1984-1985. He has been a member of the State Bar of Georgia since 1984.

Wade W. Herring, II, Esq. is a partner in the Savannah office of Hunter Maclean. Representing businesses and management, Wade's practice focuses on all aspects of employment problems and issues, including internal employment practices, wage/hour issues, drug testing, sexual harassment, equal employment opportunity, the Americans with Disabilities Act, and employee benefits. Wade is admitted to practice in the Georgia Supreme Court, the Georgia Court of Appeals, the U.S. Supreme Court, the U.S. Courts of Appeals for the Eleventh and Fifth Circuits, and the U.S. District Courts for the Southern, Middle, and Northern Districts of Georgia. He is a fellow of both the American Bar Association and the Lawyers Foundation of Georgia.

Judge Lamar W. Davis, Jr.,- is a judge for the United States bankruptcy court, Southern District of Georgia. Davis joined the court in May 1986, retired from the court on June 30, 2012 and was recalled to service the next day. As a judge serving on recall, his three-year term expires in 2015. Davis received his undergraduate degree from Emory University and his J.D. from the University of Georgia. Prior to joining the court, Davis was an attorney in private practice.

Alex Zipperer, Esq. is a partner in the firm of Zipperer, Lorberbaum & Beauvais practicing in the areas of Federal and State Criminal Defense. A native of Savannah, Georgia, Mr. Zipperer attend Furman University for his undergraduate degree then the University of Georgia for law school. Mr. Zipperer was a United States Peach Corps Volunteer (Chile). He also served in the United States Air Force. He has taught in various capacities at the National College of Criminal Defense, Georgia Institute of Trial Advocacy, Georgia Association of Criminal Defense Lawyers Seminars, and the Gary Christie Trial Skills Institute (University of Georgia). Mr. Zipperer has been listed as a Best Lawyer in America 2014-2015, listed in Georgia Trend Magazine's "Legal Elite" and listed in Atlanta Magazine's Top 100 "Georgia Super Lawyers".

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Check made payable to SEALA

enclosed for \$_____.

Tuition

\$110 SEALA members

\$120 other NALA members

\$130 Non-Affiliate members

\$130 SEALA members, \$140 NALA members and \$150 Non-members post April 30, 2015 & onsite

\$50 Students

Mail: Complete and send to:

SEALA Attn: Donna Gilliland, ACP P. O. Box 11004 Savannah, GA 31412
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